

2008 Fall Product Sale Information sheet

Contact information

Amy Zeboor: 863-9019
azeboor@wpf-engineering.com
1671 House Street, Belmont
West on Post drive to Pine Island
North on Pine Island to House Street
East (Right) on House Street to Imperial Pine
Left on Imperial pine 1st drive on left

Lynn Surdock: 866-8556
lsurdock@wpf-engineering.com
8200 Peachtree, Rockford
In the Village off of 10 mile
Wolverine Blvd to 10 mile (East)
Right on Atlanta, right on New
Orleans and left on Peachtree
Down at the end past pool

Product Sale / Incentive/Computer Question: Susan Tamme 1-800-442-1401 ext 166

Schedule

- Oct 8th Registered GS must turn in permission slips to troop product managers
Troop fall product managers must have Fall Product manager agreement to Lynn or Amy
- Oct 8-27th Order taking
- Oct. 30th **LAST DAY FOR ON-LINE ORDER PLACEMENT: ALL ORDERS MUST BE ENTERED ON THE COMPUTER BY TROOP**
- Oct 30th **All paperwork to Amy Zeboor or Lynn Surdock (Staple together, troop keeps pink copies)**
Troop QSP/Nut Sales Report (Two copies of On-line report or form)
QSP order forms (Write in Ink)
QSP Address Booklets (troop number on front, write in Ink)
QSP On-line Booklet certificate for each girl (Two Copies)
Printed QSP online order report form for each girl (Two Copies)
Incentive options forms if applicable
Ice cream ball drawing tickets (fill out completely)
- Nov 17-21 **Fall product pick up at Plainfield Twp Offices**
A sign up sheet for pick up times will be available at October leaders meeting
- Dec 15th **LAST DAY FOR PAYMENT DEPOSIT AT BANK**
Verify all checks payable to GSMISTS
Deduct troop sale profit from payment
Always use Receipts when handling money
No payments will be accepted by Amy or Lynn
- Dec 17th **All Paperwork due to Amy Zeboor or Lynn Surdock (Staple together)**
Bank Validated Deposit slip (Write troop number on bottom)
Troop Sales Report
Report of past due monies if needed

Online Order Placement

Troops will be required to enter troop orders on line at <http://gsorders.ashdonfarms.com>
On-line QSP program www.gsmists.org
Log in and Password will be provided when troop fall product manager form has been received.